

Mr Dominic Gatti
 4101 Albemarle St NW
 #346
 Washington DC, DC 20016 United States
 Mobile: 6304327533 - Ext:
 Email: dominicgatti5@gmail.com

Availability:

Job Type: Permanent, Temporary, Term, Detail, Seasonal, Summer, Presidential Management Fellows, Recent Graduates, Multiple Appointment Types, Intermittent, Internships, Telework

Work Schedule: Full-Time, Part-Time, Shift Work, Intermittent, Job Sharing, Multiple Schedules

Desired locations:

United States - DC - Washington

Work Experience:**U.S. Congressman Mike Quigley**

27 Independence Ave SE
 2458 Rayburn House Office Building
 Washington DC, DC 20515 United States

01/2020 - 04/2020

Salary: 2,100.00 USD Student Stipend Paid

Hours per week: 24

Intern

Duties, Accomplishments and Related Skills:

- Analyzed the components and stakeholders of bills/letters and wrote cosponsor and cosign memos
- Conducted legislative research and briefed staff on pressing business relevant to district and committee concerns
- Edited, formatted, and submitted appropriations requests and Questions For the Record
- Answered constituent phone calls with courtesy and professionalism

Supervisor: Isabella Spinozzi (2022254061)

Okay to contact this Supervisor: Yes

U.S. Senator Joe Manchin III

120 Constitution Ave NE
 306 Hart Senate Office Building
 Washington DC, DC 20510 United States

01/2019 - 05/2019

Hours per week: 15

Intern

Duties, Accomplishments and Related Skills:

- Prepared written reports of relevant insights in committee and caucus meetings for staff
- Analyzed appropriations and tracked appropriations language
- Responded to constituent calls and letters with professionalism and understanding

United Planning Organization

301 Rhode Island Ave NW
 Washington DC, DC 20001 United States

08/2018 - 12/2018

Hours per week: 15

Program Analysis Intern

Duties, Accomplishments and Related Skills:

- Conducted research into the best practices of job training programs and created an evaluative reference for UPO's Workforce Institute
- Strategized the targeting and analysis of surveys with the director of Strategic Positioning at UPO
- Presented my research on the Workforce Institute to the Director of UPO's Strategic Planning Division as well as the President and CEO of UPO.
- Collected, visualized, and analyzed data for their triennial Community Needs Assessment
- Created and proposed a new way to collect data from their Homeless Transport Hotline Service
- Networked similar community service organizations and compiled a comprehensive list of services
- Interviewed individuals and administered surveys concerning people's experience with social services for UPO's triennial Community Needs Assessment

Supervisor: Regina Murphy ((202) 238-4600)

Okay to contact this Supervisor: Yes

American University Housing and Residence Life

4400 Massachusetts Ave NW
 Washington DC, DC 20016 United States

08/2019 - 04/2020

Salary: 350.00 USD Per Month

Hours per week: 12

Resident Assistant

Duties, Accomplishments and Related Skills:

- Responsible for the safety and wellbeing of 37 residents on my floor and 590 residents living on the East Campus
- Created, planned, and executed programs for both my floor and the East Campus community which included social programs, programs promoting academic success, professional preparedness, and health/wellness
- Effectively responded to a variety of emergencies as the first responder and primary point of contact

- Triaged the institutional response to major issues residents encountered in the residence halls
 - Managed various administrative duties including the filing of incident reports and maintenance requests
- Supervisor:** Myranda Thompson ((202)885-7709)
Okay to contact this Supervisor: Yes
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Arab-American Business and Professional Association

1150 N Lake Shore Dr.
#9F
Chicago, IL 60611 United States

08/2018 - 10/2018**Salary:** 10.00 USD Per Hour**Hours per week:** 6**Grant Researcher****Duties, Accomplishments and Related Skills:**

- Researched a variety of federal grants, contracts, and other opportunities for sustained funding of Arab-American Business Professional Association
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U.S. Congressman Doug LaMalfa

27 Independence Ave SE
322 Cannon House Office Building
Washington DC, DC 20515 United States

05/2018 - 08/2018**Hours per week:** 40**Intern****Duties, Accomplishments and Related Skills:**

- Trained as interim Staff Assistant to assist the office in a period of transition during the 2018 midterm elections
- Researched grant programs related to school security for rural schools
- Prepared written reports of relevant insights in committee and caucus meetings for staff
- Responded to constituent calls and letters with professionalism and understanding
- Provided tours of the Capitol Building with extensive knowledge of the building and artwork

Supervisor: Andrea Gilsdorf ((202) 225-3076)**Okay to contact this Supervisor:** Yes**Washington Area Lacrosse Officials Association**

N/A
Washington DC, DC 20016 United States

01/2018 - Present**Salary:** 65.00 USD Piece Work**Hours per week:** 8**Referee****Duties, Accomplishments and Related Skills:**

- Certified by U.S. Lacrosse and Washington Area Lacrosse Officials Association and U.S. Lacrosse
 - Manage difficult in-game relationships between coaches, players, and parents
 - Made many high-pressure, game alternating decisions on the fly with confidence and consistency
 - Oversee players and enforce rules of the game
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Sahouri Insurance

8200 Greensboro Dr.
#1550
McLean, VA 22102 United States

06/2018 - 08/2018**Salary:** 10.00 USD Per Hour**Hours per week:** 10**Research Associate****Duties, Accomplishments and Related Skills:**

- Conducted research on international, governmentally owned airlines
 - Navigated various UN reports, airline websites, and databases
 - Created a spreadsheet with over 1700 individual entries to support the relationship development team
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American University School of Public Affairs Leadership Program

4400 Massachusetts Ave NW
Washington DC, DC 20016 United States

04/2018 - 04/2019**Hours per week:** 8**Coordinator of Alumni and Netowrking****Duties, Accomplishments and Related Skills:**

- Planned and executed various professional development and networking events to connect students with alumni
 - Maintained contact lists and developed a bi-monthly email campaign for alumni to keep them engaged in the program
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D.C. Hunger Solutions

1200 18th St NW
Washington DC, DC 20036 United States

01/2018 - 05/2018

Hours per week: 6

External Research Assistant**Duties, Accomplishments and Related Skills:**

- Researched online S.N.A.P. (formerly food stamps) applications across the U.S. and
- Analyzed best practices that the District of Columbia could use in creating their own online S.N.A.P. application
- Presented to the Director of D.C. Hunger Solutions
- Provided the D.C. Hunger Solutions staff with graphics to use in their lobbying efforts

Education:

American University Washington DC, DC United States

Master's Degree 05/2021

GPA: 4 of a maximum 4

Credits Earned: 13 Semester hours

Major: Masters of Public Administration Minor: Concentration in Applied Politics and Policy

Relevant Coursework, Licenses and Certifications:

Legal Basis of Public Administration

Applied Political Writing

How to Lobby Congressional Staff

Introduction to Public Administration and the Political Process

Public Managerial Economics

American University Washington DC, DC United States

Bachelor's Degree 05/2020

GPA: 3.95 of a maximum 4

Credits Earned: 98 Semester hours

Major: Communications, Law, Economics, and Government (CLEG) Minor: Economics Honors: Summa Cum Laude

Relevant Coursework, Licenses and Certifications:

? Certificate Degree in Advanced Leadership Studies, School of Public Affairs Leadership Program

? Certificate Degree in Community-Based Research, Community-Based Research Scholars Program

? Dean's List, all semesters

Language Skills:

Language	Spoken	Written	Read
English	Advanced	Advanced	Advanced

Affiliations:

Pi Sigma Alpha - Member

Beta Theta Pi - Vice President of Programming

Sons of the American Revolution - Citizenship Award Recipient

References:

Name	Employer	Title	Phone	Email
Dr. Patrick Malone (*)	American University	Director of the School of Public Affairs Key Executive Leadership Program	(202) 885-3857	pmalone@american.edu
Paul Manuel (*)	American University	Director of the School of Public Affairs Leadership Program	202-885-6203	pmanuel@american.edu
Elazar Chertow (*)	Congressman Mike Quigley	Elazar.Chertow@mail.house.gov	(202) 225-4061	see_title_due_to_USAJobs_formatting_requirement@sorry.com
Regina Murphy (*)	United Planning Organization	Director of Strategic Positioning	(202) 238-4600	rmurphy@upo.org

(*) Indicates professional reference

Additional Information:

- Conducted in-depth research on both the history and political environment around the FDA's regulation of electronic nicotine delivery systems (ENDS)
- Completed all educational requirements for my bachelor's degree and have been approved for graduation
- Have begun coursework for Master's of Public Administration and am slated to receive the degree in May of 2021
- Highly proficient in Microsoft Word, Microsoft Excel, Microsoft Powerpoint, Microsoft Teams, Microsoft Outlook, Google Drive, Google Docs, Google Sheets, Google Slides, Google Forms, Google Drawings,
- Proficient in R, Mailchimp, Photoshop, Canva