

Dominic Gatti

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4101 Albemarle St. NW, Washington, D.C. 20016

EDUCATION

American University, Washington, D.C.

Masters of Public Administration

Mixed Concentration in Applied Politics and Policy

Anticipated Graduation: May 2021

Bachelor of Arts in Communications, Law, Economics, and Government (C.L.E.G.)

August 2017 – May 2020

GPA: 3.95 (Dean's List, all semesters)

Minor in Economics

Certificate Degree in Advanced Leadership Studies

Certificate Degree in Community-Based Research

EXPERIENCE

U.S. House of Representatives & Senate, Washington, D.C. – Intern Summer 2018; Spring 2019; Spring 2020

- Analyzed the components and stakeholders of bills/letters and wrote cosponsor and cosign memos
- Conducted legislative research and briefed staff on pressing business relevant to district and committee concerns
- Edited, formatted, and submitted appropriations requests and Questions For the Record
- Trained as interim Staff Assistant to assist the office in a period of transition during the 2018 midterm elections
- Prepared written reports of relevant insights in committee and caucus meetings for staff
- Responded to constituent calls and letters with professionalism and understanding
- Provided tours of the Capitol Building with extensive knowledge of the building and artwork
- Upkept the office and completed errands to ensure optimal functioning

American University Residence Life, Washington, D.C. – Resident Assistant August 2019 – March 2020

- Responsible for the safety and wellbeing of 37 residents on my floor and 590 residents living on the East Campus
- Effectively responded to a variety of emergencies as the first responder and primary point of contact
- Triageed the institutional response to major issues residents encountered in the residence halls
- Created, planned, and executed programs for both my floor and the East Campus community which included social programs, programs promoting academic success, professional preparedness, and health/wellness
- Managed various administrative duties including the filing of incident reports and maintenance requests

United Planning Organization, Washington, D.C. — Intern Spring 2018; Fall 2018

- Designed and proposed a data collection system to cost-effectively modernize UPO's Homeless Hotline Pickup service
- Strategized the targeting and analysis of community surveys with the director of Strategic Positioning at UPO
- Conducted primary and secondary research on best practices of job training programs and created an evaluative reference for UPO's Workforce Institute
- Presented research on the Workforce Institute to the Director of Strategic Planning and the CEO and President of UPO
- Collected, analyzed, and visualized data concerning homelessness for UPO's triennial Community Needs Assessment

COMMUNITY INVOLVEMENT

Beta Theta Pi – Eta Pi Chapter, Washington, D.C. — Vice President of Programming May 2019 – Present

- Organized a philanthropic event that raised \$2,000 for the National Breast Cancer Foundation with \$100 in capital
- Forged organizational relationships with both on-campus organizations and local businesses to enable Chapter programs
- Coordinated timing, materials, and staffing for a week of fundraising activities

SPA Leadership Program, Washington, D.C. — Alumni and Networking Co-Coordinator April 2018 – May 2020

- Planned and executed various professional development and networking events to connect students with alumni
- Maintained contact lists and developed a bimonthly email campaign for alumni to keep them engaged in the program

Residence Hall Association, Washington, D.C. — Chair of Finance Committee October 2017 – May 2019

- Reviewed, modified, and authorized fund requests from on-campus organizations
- Drafted, proposed, and voted on legislation impacting the student residence hall community

Latin American Youth Center Career Academy, Washington, D.C. — Tutor September 2017 – January 2018

- Tutored 16 to 24-year-olds in math, reading, and social studies to earn their G.E.D.