

Gregory M. Pelletier

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Education

American University, School of Public Affairs, Washington, D.C. *May 2021*
Bachelor of Arts in Interdisciplinary Studies: Communications, Legal Institutions, Economics, and Government (CLEG)
GPA: 3.77/4.0
Honors: Dean's List Fall 2019 and Fall 2020, Inducted to the National Society of Collegiate Scholars

Academic Experience

School of Public Affairs Leadership Program – 15 credit certification program *Fall 2018–Present*

- Studied advanced leadership theory in the public and private sectors
- Managed two year-long capstone projects addressing veterans and healthcare issues in the DC community

Congress and Legislative Behavior

Fall 2020

- Studied the legislative process including the role of committees and rules of both chambers
- Analyzed the relationships between members of Congress, constituents, and interest groups

Political Research

Spring 2020

- Designed research strategies for political theories and studied a variety of statistical techniques
- Practiced data analysis, data input, and summarizing results in written conclusions
- Completed a year-long research project to study the relationship between education levels and firearm ownership in the US

Writing for Communication

Spring 2019

- Practiced drafting presentations, memos, and policy briefs
- Sharpened persuasive and rhetorical skills to communicate clearly and concisely

Experience

Policy Intern, **Connecticut GOP State Headquarters**– Southington, CT *May-Aug. 2019*

- Researched state legislation, upcoming elections, and analyzed state voting trends
- Worked with teams and lawmakers to draft policy memos and to assist constituent outreach
- Met with candidates and state lawmakers to establish party-objectives and design political strategies

Tax and Finance Intern, **Town of Middlebury**– Middlebury, CT *May 2018–Present*

- Required excellent attention to detail, organization, and constituent-relations
- Attended finance meetings and worked directly with the town Tax Collector, town officials, and residents
- Required clear understanding of tax statutes and governmental procedures

Peer Academic Advisor, **American University**– Washington, DC *Sept. 2019–Present*

- Organized and attended meetings to assist university administrators
- Scheduled meetings with students to monitor academic progress

Teaching Assistant, **School of Public Affairs Leadership Program**– Washington, DC *Sept. 2019–Present*

- Worked in a teaching team to formulate course requirements and analyze student success
- Mentored a group of younger students and guided their research project and final presentation

Skills

Technology

- Microsoft Office Suite and Google Suite– Excel, Word, PowerPoint, and Outlook
- Adobe Applications– Photoshop, Acrobat, InDesign, and Illustrator
- Other Programs–R Statistical Software, Quality Data Software

Language Skills

- Spanish (Intermediate), German (Beginner)