



Jennifer I. Bohlman

www.edspace.american.edu/jenniferbohlman/

8429 Turnhouse Ct, Pasadena, MD 21122
T: (631) 678-8556 E: jennifer.i.bohlman@gmail.com

Work History

2015-2016

Social Media Coordinator

Disability in Kidlit

Ran the blog's Twitter and Tumblr accounts, both to promote posts on the blog and to engage with readers; Promoted special events such as Twitter chats and themed weeks.

Summer 2014

ESS Intern

Northrop Grumman

Had two articles published in the Enterprise Shared Services (ESS) sector magazine and assisted editing articles before printing; Copyedited ESS sector communications prior to distribution; Identified unneeded servers and phone lines for decommission through research in various company databases.

2013-2014

Tutor

DC Reads/Reading Partners

Tutored 1st – 5th grade students who were 0.5-2.5 years behind grade level in reading. Background checked and fingerprinted for DC Public Schools.

Education

2012-2016

BA in Literature and Foreign Language & Communication Media

American University

GPA: 3.69

Skills

Very proficient in Microsoft Office Suite; Self-taught in HTML, CSS, WordPress, Drupal, and Sharepoint, Proficient in using all major social media platforms; Experienced in writing print articles, web articles, blog entries, and press releases (writing samples available on my website); B2-level German, beginner Spanish and ASL.

Achievements

Delta Phi Alpha German Honor Society: Fall 2015 – Present; **National Society of Collegiate Scholars:** 2013 – Present; **American University Dean's List:** Fall 2012 – Spring 2013, Fall 2015; **Long Island Language Arts Council Writing Award:** June 2012