

# KATHERINE BOYKO

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## EDUCATION

- American University**, School of Public Affairs (SPA), Washington, DC May 2022  
*BA in Interdisciplinary Studies*, Communications, Legal Institutions, Economics, and Government (CLEG)  
*BA in Economics*  
*Politics, Policy, and Law Scholars Program*: 3-year accelerated study program
- GPA: 3.9
- Cornell University Summer College**, Ithaca, NY June – July 2018  
International Human Rights in Theory and Practice
- Received 4.0 (A+) after writing works from petitions to the Human Rights Council to the Project Proposals to battle human rights issues
- Wellington Community High School**, Wellington, FL August 2018 – May 2019
- Unweighted GPA: 4.0 | Weighted GPA: 4.8644

## AWARDS

- **National Merit Commended Scholar, National AP Scholar, AP Scholar with Distinction**
- **George Washington Book Award** for leadership outside of the classroom, diversity of thought, and ability to put knowledge into action

## WORK EXPERIENCE

- Communication Strategist, U.S.-Ukraine Foundation*, Washington, DC May 2020 – Present
- Develop monthly and weekly reports on social media marketing strategy and communication strategy after engaging in data analysis of insight reports from Facebook, Twitter, LinkedIn, YouTube social media platforms
  - Run three separate Facebook pages affiliated with the Foundation on a daily basis
  - Produce a final draft of a monthly newsletter by communicating with teams in Washington DC and in Kiev, Ukraine totaling 12 different authors
  - Created a brand-new organizational and communication strategy for the organization that focuses on digital communication following the onset of the COVID-19 pandemic
- Intern, U.S.-Ukraine Foundation, Washington, DC* January 2020 – May 2020
- Engaged in research, published articles, assisted in the development and execution of communication strategy, worked on grassroots fundraising, data analysis and organization
  - Decreased bounce rate for the Foundation's newsletter from 13.3% to 2.5% and gained 53 new followers in a span of one month to the Foundation's LinkedIn page
- Quality Assurance Manager, Global Resolution Center*, Greenacres, FL July 2018 – August 2019
- Stimulated performance of 12 employees within a financial company through training, disciplining, and motivating
  - Systematized employee organization and suggested improvements to daily functionality
  - Developed short-term and long-term goals including boosting work-efficiency, employee retention, and profit maximization
  - Partially worked as an assistant to the Chief Financial Officer doing accounting work, report creation, and portfolio assessment
- Youth Council President, Little Smiles Children's Charity*, Jupiter, FL November 2017 – August 2019
- Collaborated with senior leadership to identify funding objectives and devise workable development plans
  - Planned and delivered numerous events and projects for the charity including but not limited to in-hospital events and offsite fundraising events alongside a team of 10 individuals
- Creator, THRIVE*, Wellington, FL July 2018 – Present
- Created a campaign to attain stability and education for the homeless children of Palm Beach County through a three-step approach including: educating community, lobbying for a change in state legislature, and directly providing aid to local shelters
- Fellow, Florida Democratic Party and Coordinated Campaign to Elect Hillary Clinton* September – November 2016
- Worked directly under campaign organizers while teaching other interns and volunteers about proper community outreach, effective candidate promotion, and campaign activities
  - Participated in voter registration, phone banking, and canvassing
- Freelance Tutor*, West Palm Beach, FL August 2018 – August 2020
- Assisted high school kids in areas of English and Mathematics, particularly in levels from Algebra I to AP AB Calculus
  - Provided guidance to seniors in writing essays for college applications and building resumes

## LEADERSHIP & INVOLVEMENT

- Interclass and Community Coordinator, School of Public Affairs Leadership Program*, Washington, DC May 2020 – Present
- Promote and facilitate interclass relations within the program alongside two other individuals
  - Plan program-wide events throughout the year and develop student pairings between upperclassmen and underclassmen for the students' development as well as assistance in their development of research projects
- Member, School of Public Affairs Leadership Program*, Washington, DC August 2019 – Present
- Produced a research project alongside 5 group members on the extent to which the socioeconomic status, students' motivation, and parent involvement affect high school graduation rates in Washington D.C.
  - Developed a curriculum on writing Cover Letters and Resumes for teenage kids for Mentors Inc., an organization that focuses on increasing graduation rates and success of students enrolled in Washington D.C.'s public and charter high schools
- Foreign Policy Expert, Member, Roosevelt Club*, Washington, DC August 2019 – May 2020

- Submitted a 10 Ideas policy proposal for the Roosevelt Institute to battle gentrification in Ward 8 district through the expansion of the MuralsDC project sponsored by the D.C. Commission on the Arts and Humanities and the Department of Public Works. The project is focused on attracting customers to local businesses boosting economic growth and sustainability of the district
- Treasurer, Member, **Future Business Leaders of America (FBLA)**, West Palm Beach, FL August 2015 – May 2018*
- Funded independent businesses in underdeveloped nations including Honduras, Dominican Republic, Indonesia, and others through microloans to sponsor economic growth in rural areas
  - Received Chapter Officer Recognition Award for contributing exemplary service
- President, Member, **Model United Nations**, West Palm Beach, FL/New York, NY August 2015 – May 2018*
- Served as a delegate to Ukraine, Malaysia, Russian Federation, Philippines, and China in both the regional and international High School Model United Nations conferences to produce extensive research and resolutions on issues faced by the international community
  - Mentored a team which achieved excellence and 95<sup>th</sup> percentile ranking in NYC High School Model United Nations Conference
  - Received Regional and International Model UN Recognition Award for outstanding participation among 35 co-delegates
- President, Member, **Political Science Club**, West Palm Beach, FL August 2015 – May 2018*
- Educated 47 members of the club with the international students on government structures & political systems of other countries
  - Hosted guest speakers including mayors, former FBI agents, healthcare specialists, ambassadors to Israel, in order to present the world of politics through a systems approach and have debates on controversial topics like gun control & refugee crisis

## **SKILLS**

- Languages: Native in Russian and Ukrainian, bilingual proficiency in English, and limited working proficiency in Spanish
- Proficiency in Microsoft Word, Microsoft Excel, and Microsoft PowerPoint
- Website creation and editing in Wordpress