

Vera Cristina Crespo

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EDUCATION

American University

College of Arts and Sciences

Biology Major

Washington, DC

May 2019

Cumulative GPA 3.0

EXPERIENCE

Community Service

Missionary trip

Volunteer

Paraguay, South America

Summer 2013 and 2014

- Part of a group of people from different ages and different places
- Traveled to Santa Rita, Paraguay for three weeks
- Assisted in helping building homes and teaching children

Pet Lovers

Creator

Puerto Rico

Summer 2012

- Part of the group that initiated this campaign for rescuing homeless animals.
- Creator of the online page: <https://www.facebook.com/Pet-Lovers-PR-337300349642825/>

Monserrate & Monserrate Law San Juan, Puerto Rico

Intern, Legal Assistant

July-August 2014

- Provided legal and administrative support to two attorneys.
- Prepared legal documents including pleadings, petitions, memoranda, litigation reports, trial notebooks and subpoenas.
- Maintained and updated in-house law library

Every Child Matters Organization

Fall Intern

September-Dec. 2017

- Helped with social media posts
- Attended educative talks/events
- Performed research on different political candidates and their proposals regarding children's health

ACTIVITIES

Student Council: Colegio Puertorriqueño de Niñas

Puerto Rico

Positions:

Member of the Sports Committee

2012-2014

Class Vice President

2012-2013

Class President

2013-2014

Student Council President

2014-2015

Sports

- Soccer player
- Flag Football

Awards:

- **MVP**

Schools' soccer team

2013 and 2015

- **Best Defense**

Schools' soccer team

2013-2015

SKILLS

- Bilingual in Spanish and English
- Proficient in Microsoft Office, including Word, PowerPoint, Access, and Excel